



***Request for Proposal
Local Evaluation Services***

Project Name:

Volunteers of America, Dakotas (VOAD) Transitional Living Home (TLP) Project.

Overview:

Volunteers of America, Dakotas will be submitting a proposal to the Administration on Children, Youth and Families-Family and Youth Services Bureau for the FY2022 Transitional Living Home Program. The solicitation requires a program performance evaluation plan and Volunteers of America, Dakotas is seeking the services of an external evaluator to assist with this requirement. If awarded, this would be a 36-month project and the ***terms of the contract*** would be from **9/29/22 to 9/29/25**.

Per federal procurement rules and regulations, we are required to obtain open, free and competitive pricing for evaluation services in order to procure an evaluator for this project.

Population to be served:

The VOAD TLP project will provide safe, stable and appropriate shelter and supportive services for youth ages 16 to under 22 years of age and their young families who are experiencing homelessness. The program anticipates serving 10 participants and their young families annually

TLP Project Goals and Objectives/Evaluation Responsibilities:

Performance Standard (1)

The program will enhance outcomes for youth in the core area of social and emotional well-being.

Corresponding Measure: The average composite score of general health, mental health, and dental health status will be lower at exit from a TLP than at entry.

Performance Standard (2)

The program will enhance outcomes for youth in the core area of permanent connections.

Corresponding Measure: The program will report the percentage of youth upon exiting the TLP who report that there is at least one adult in their life, other than staff, they can go to for advice or emotional support.

Performance Standard (3)

The program will enhance outcomes for youth in the core area of education and employment

Corresponding Measure: 66% of youth leaving a TLP program will be attending school or have graduated from high school or obtained a GED.

Performance Standard (4)

The program will enhance outcomes for youth in the core area of education and employment

Corresponding Measure: 75% of youth leaving a TLP program will be employed or looking for work.

Performance Standard (5)

The program will enhance outcomes for youth in the core area of stable housing.

Corresponding Measure: 90% of youth leaving a TLP program will exit to a safe and stable destination (Definition of a safe and stable destination can be found on page 64-65 of the TLP Funding Opportunity Announcement).

Performance Standard (6)

The program will ensure that you have safe and appropriate exits when leaving the program

Corresponding Measure: The program will report the type of destination for each youth who exits a TLP; 75% of youth at 90-days post program exit will not have re-entered the homelessness system.

Evaluator will be responsible for working with VOAD to establish a process for analyzing and tracking the TLP project goals and objectives, meeting monthly with the Program Director, and providing brief semi-annual project reports. A final evaluation report will be required at the end of the project.

Volunteers of America, Dakotas Background and Purpose

Organization Description including mission statement:

Volunteers of America, Dakotas is called by the Gospel to guide people to live healthy and fulfilling lives. Reaching out to help those whom we are called to serve achieve their full potential, Volunteers of America, Dakotas demonstrates God's love by guiding people with behavioral health needs; supporting individuals with intellectual and developmental disabilities; strengthening those struggling with homelessness; and uplifting children, youth, and families.

For more information, please visit our website at www.voa-dakotas.org

Proposal details/directions

- Please email a brief proposal of interest **no later than May 13th, 2022 by 5:00pm (CST)** to Deb Rice, Grants Director at d.rice@voa-dakotas.org for consideration.
- Questions regarding this proposal may be submitted electronically to Deb Rice, Grants Director at d.rice@voa-dakotas.org with the subject line *Transitional Living Home Project - Grant Question*.

Content for the brief proposal should include:

- A **brief description** of the firm and or consultant including qualifications and relevant experience in 150 words or less.
- Provide a proposed 12 month timeline of activities or proposed deliverables as a result of services in 500 words or less.
- **Price** –include information on how the price was determined. Proposal cost should not exceed **\$6,000 annually**. Total proposed costs for the three-year project period should not exceed **\$18,000**.
- For further information on the requirements of this project, please review the Funding Opportunity Announcement for the *Transitional Living Program*.

Notification

- Selection notification will be sent via e-mail on **May 27th, 2022**.

Preparation Costs

- All costs incurred in the preparation and presentation of this RFP shall be the responsibility of the applicant. All documents submitted will become the property of VOAD.

Thank you for your consideration and we look forward to hearing from you.

A handwritten signature in cursive script that reads "Deb Rice".

Deb Rice
Grants Director –Volunteers of America, Dakotas
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